



Secretary of State  
Business Programs Division

1500 11<sup>th</sup> Street, 3<sup>rd</sup> Floor  
Sacramento, CA 95814

Business Entities  
(916) 657-5448

## Business Programs Division

Congratulations, your Articles of Incorporation have been filed with the California Secretary of State. Welcome to California's business entity community.

- Filing Articles of Incorporation pursuant to California Corporations Code section 200 does not of itself authorize the use in this state of a corporate name in violation of the rights of another who may have acquired rights to the use of the name by reason of the following laws:
  - Federal Trademark Act  
(United States Code, Title 15, Section 1051 et seq.)
  - California Trademark Act  
(Business and Professions Code section 14200 et seq.)
  - Fictitious Business Name Act  
(Business and Professions Code section 17900 et seq.)
  - Common law rights, including rights to a trade name

If you have any questions regarding such rights, you may wish to seek private legal counsel.

- A Statement of Information is required to be filed with the Secretary of State within 90 days of filing the original Articles of Incorporation and annually thereafter. The required statement can be filed online at <https://businessfilings.ss.ca.gov>. If you choose not to file online, a statement form and filing instructions are enclosed.
- All business entities are subject to state and federal tax laws and may be subject to additional requirements depending on the type of entity formed. Please see the reverse side of this notice for information regarding other agencies you may need to contact to ensure proper compliance.

(Please see reverse)

## Business Resources

The Business Entities Section of the California Secretary of State's office is often asked what other agencies a business entity may need to contact to ensure proper compliance. The following is a list of the agencies most often referenced. You may also wish to refer to your local telephone directory for a possible local listing. Links to additional resources can be found on our website at [http://www.sos.ca.gov/business/bpd\\_links.htm](http://www.sos.ca.gov/business/bpd_links.htm).

- Tax Information Center** (one-stop tax assistance website) ----- For information relating to income, payroll, sales and use tax for businesses.  
<http://www.taxes.ca.gov/>
- Franchise Tax Board** ----- For information relating to franchise tax requirements.  
Sacramento, CA 95857  
(800) 852-5711, <http://www.ftb.ca.gov>
- Board of Equalization** ----- For information relating to sales or use tax liability, special taxes and fees, property tax administration, and franchise and income tax appeals.  
450 N Street  
P.O. Box 942879  
Sacramento, CA 95814  
(916) 445-6464, <http://www.boe.ca.gov>
- Employment Development Department** ----- For information relating to unemployment insurance, disability insurance and employment tax.  
800 Capitol Mall  
Sacramento, CA 95814  
(916) 653-0707, <http://www.edd.ca.gov>
- Department of Industrial Relations** ----- For information relating to worker's compensation requirements.  
- Division of Workers' Compensation  
455 Golden Gate Avenue, 9<sup>TH</sup> Floor  
San Francisco, CA 94102  
(800) 736-7401, (415) 703-4600, <http://www.dir.ca.gov>
- Department of Corporations** ----- For information relating to the regulation of securities, franchises, off-exchange commodities, investment and financial services, independent escrows, consumer and commercial finance lending, and residential mortgage lending.  
320 West 4<sup>th</sup> Street, Suite 750  
Los Angeles, CA 90013-1105  
(213) 576-7500, <http://www.corp.ca.gov>
- Department of Insurance** ----- For information relating to requirements for insurance companies, agents and brokers.  
300 S. Spring Street, South Tower  
Los Angeles, CA 90013  
(800) 927-4357, <http://www.insurance.ca.gov>
- Department of Financial Institutions** ----- For information relating to credit unions, industrial loan companies, banks, savings and loan associations or savings banks.  
111 Pine Street, Suite 1100  
San Francisco, CA 94111-5613  
(415) 263 8500, <http://www.dfi.ca.gov>
- Department of Justice, Registry of Charitable Trusts** ----- For information relating to charitable trusts and public benefit corporations.  
1300 I Street, 11<sup>th</sup> Floor (P. O. Box 903447)  
Sacramento, CA (94203-4470)  
(916) 445-2021, <http://caag.state.ca.us/charities>
- Department of Consumer Affairs** ----- For information relating to licensing requirements at the state level for specific business entities.  
400 R Street, Suite 1080  
Sacramento, CA 95814  
(800) 952-5210 or (916) 445-1254, <http://www.dca.ca.gov>
- Internal Revenue Service (IRS)** ----- For information relating to federal taxes and employer identification numbers.  
4330 Watt Avenue  
North Highlands, CA 95660  
(800) 829-1040 (general info), (800) 829-3676 (for Form SS-4)  
<http://www.irs.ustreas.gov/>
- County agency where the principal place of business is located ----- For information relating to city/county business licenses, fictitious business name requirements, zoning, building permits, etc., dependent on business entity activities. To determine the applicable county agency, please refer to the list of California counties provided on the California State Association of Counties website at <http://www.csac.counties.org>.